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State of Wisconsin
Department of Health and Family Services

Out-of-Home Care Committee Meeting Agenda
Child and Family Services Review – Program Enhancement Plan
Pyle Center, 702 Langdon Street – Madison
9:00 am – 3:00 pm
May 26, 2005

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| I. | Introductions
<i>Committee members</i> | 9:00 – 9:15 am |
| II. | Workgroup breakout sessions <ul style="list-style-type: none">• Permanency Planning• Services to Foster Families• Birth Family Involvement <p>* <i>Note:</i> Birth Family Involvement and Services to Foster Families will meet together for the first 30 minutes to discuss issues related to sibling placement.</p> | 9:15 – 12:00 pm |
| III. | Lunch | 12:00 – 12:45 pm |
| IV. | Workgroup updates | 12:45 – 1:45 pm |
| V. | Discussion <ul style="list-style-type: none">• HFS 44
<i>Mark Mitchell, DCFS</i>• Family Interaction Plan
<i>Nicole Grice, DCFS</i>• Permanency Planning WiSACWIS changes
<i>Jeff Radecki, WiSACWIS Project Team</i> | 1:45 – 2:45 pm |
| VI. | Planning for June 23 meeting | 2:45 – 3:00 pm |

Workgroup Assignments/Tasks:

- **Permanency Planning**

Q2 Tasks for final review:

- D.2. Issue a numbered memo clarifying current permanency plan policies
- D.3. Develop curriculum or information for perm plan review panel members
- D.4. Issue numbered memo on current TPR laws and policies

Q3 Tasks:

- N.1. Identify family involvement issues for inclusion in Ch. HFS 44 (due Q3)
 - N.1.1) Issue an interim numbered memo on the content of Ch. HFS 44 (due Q3)
 - N.1.2) Develop a workgroup to complete Ch. HFS 44 (due Q3)
 - N.1.3) Complete the draft of Ch. HFS 44 for review by DHFS Administrators (due Q4)
- P.1. Establish a process for judges to most effectively obtain input from foster parents (due Q4)

- **Services to Foster Families**

Q2 Task for final review: Info memo for distribution of foster parent needs survey

Q3 Tasks:

- E.2. Explore the use of the exceptions foster care rate for siblings (due Q3)
- K.1.a.2) Profile foster parent needs and identify gaps in services and supports (due Q3)
- K.1.a.3) Make recommendations for meeting needs of foster parent for services and support (due Q3)
- K.1.a.4) Develop a requirement for foster parent support plans in all permanency plan, foster parent training plans, etc. (due Q4)
- K.1.a.5) Provide training and TA on meeting the service and support needs of foster parents (due Q4) – with Training Partnership
- K.2.a) Develop an instrument to assess foster children's needs to provide better information to foster parents (due Q3)
- K.4.a. Research issues related to state-mandated foster parent training (due Q5)
- K.5.a. Identify what content should be included in FC handbooks (due Q8)
- E.3.1) Propose the elimination of limit of 6 kids in a foster home (due Q4)

- **Birth Family Involvement**

Q2 Task for final review: Numbered memo regarding information sharing with relatives

Q3 Tasks:

- F.2. Develop procedures on ICWA in terms of involving Indian families and tribes (due Q3)
- E.1.a. Issue policy on efforts to place siblings together (due Q3)
- E.1.b. Provide TA/training on policy and law related to placing siblings together (due Q3)
- C.1.b.1)-2) Develop policy on trial home visits (due Q4)
- H.4.a. Conduct survey of tribes and counties in terms of the utilization of relatives as placement resources (due Q5)
- I.1. Identify policies impacting the involvement of noncustodial parents and their relatives (due Q6)